



**INVITATION TO BID
FOR
SUPPLY AND DELIVERY OF BED MATTRESSES FOR DORMITORY, COTTAGES,
AND VILLA ACCOMMODATION ROOMS AT DAP CONFERENCE CENTER**

- 1) The *Development Academy of the Philippines (DAP)*, through the *Corporate Operating Budget 2026*¹ intends to apply the sum of *Two Million Seven Hundred Thirty-Two Thousand Pesos (P2,732,000.00)*, being the Approved Budget for the Contract (ABC) to payments under the contract for *Supply and Delivery of Bed Mattresses for Dormitory, Cottages, and Villa Accommodation Rooms at DAP Conference Center*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2) The DAP now invites bids for *Supply and Delivery of Bed Mattresses for Dormitory, Cottages, and Villa Accommodation Rooms at the DAP Conference Center*². Delivery of the Goods is required *within forty-five (45) calendar days*. Bidders should have completed contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- 3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

- 4) Interested Bidders may obtain further information from DAP and inspect the Bidding Documents at the address given below from Monday to Friday, 9:00 AM to 4:30 PM.
- 5) A complete set of Bidding Documents may be acquired by interested Bidders from **09 September 2026 (Wednesday) to 13 October 2026 (Tuesday)** from the address and website/s given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Three Thousand Pesos (P3,000.00)**.

The OBD may also be downloaded free of charge from the websites of the Philippine Government Electronic Procurement System (PhilGEPS) and the DAP, provided that those bidders interested to participate in the procurement shall pay the applicable fee for the OBD on or before the date and time of the submission of bids set by the DAP.

- 6) Interested bidders can make their payments through the DAP Account as stated below in Cash, Check, or Online transfer:

¹ Approved Budget for the Contract (ABC) refers to the budget for the contract duly approved by the Head of the Procuring Entity (HoPE), within the authorized amount in the General Appropriations Act (GAA), continuing, and automatic appropriations, or other authorized source of funds, in the case of National Government Agencies (NGAs); the corporate operating budget approved by the governing Boards, pursuant to Executive Order (EO) No. 518, s. 1979, entitled "Establishing a Procedure for the Preparation and Approval of the Operating Budgets of Government Owned or Controlled Corporations, in the case of GOCCs, GFIs, and RA No. 8292, or the "Higher Education Modernization Act of 1997", in the case of SUCs; and the budget for the contract approved by the Sanggunian through an appropriation ordinance in the case of LGUs. For multi-year contracts, for which a Multi-Year Contractual Authority (MYCA) or an equivalent document is required, the ABC shall be the total project cost reflected in the MYCA or equivalent document (Section 5(a), RA No. 12009);

² A brief description of the type(s) of Goods should be provided, including quantities, location of project, and other information necessary to enable potential Bidders to decide whether or not to respond to the invitation.

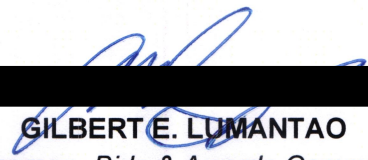
❖ <i>Account Name:</i>	DEVELOPMENT ACADEMY OF THE PHILIPPINES
❖ <i>Account Number:</i>	0671-0105-40
❖ <i>Bank:</i>	LANDBANK OF THE PHILIPPINES
❖ <i>Branch of Account:</i>	PASIG CAPITOL BRANCH

Or, at DAP Cash Treasury located at Floor 3A/F, DAP Building, San Miguel Avenue, Ortigas Center, Pasig City. A scanned copy of proof of payment or proof of deposit duly certified/noted by the Bank must be emailed to the DAP Treasury Division at: cashtreasury@dap.edu.ph for the issuance of Service Invoice (SI). Payment duly acknowledged by DAP Treasury Division shall be a prerequisite to participate in the bidding.

- 7) The DAP will hold a Pre-Bid Conference on **17 September 2026 (Thursday), 10:00 AM** at the Development Academy of the Philippines Conference Center (DAPCC), Brgy. Sungay East, Tagaytay City, which shall be opened to all interested Bidders upon submission of a Letter of Intent (LOI) to participate through the BAC Secretariat. The LOI shall be coursed through the email of the BAC Secretariat at dapbacsec@dap.edu.ph.
- 8) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the Development Academy of the Philippines Conference Center (DAPCC), Brgy. Sungay East, Tagaytay City, on or before **14 October 2026 (Wednesday), 10:00 AM**. Late bids shall not be accepted.
- 9) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.
- 10) Bid opening shall be on **14 October 2026 (Wednesday), 10:00 AM** at the Development Academy of the Philippines Conference Center (DAPCC), Brgy. Sungay East, Tagaytay City. Bids will be opened in public and in the presence of the Bidders and/or their authorized representatives who choose to attend the activity.
- 11) The DAP reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70³ of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.
- 12) For further information, please refer to:
RODEL D. CASTILLO
Officer-in-Charge, BAC Secretariat Division
Address : Development Academy of the Philippines
GF, DAP Bldg., San Miguel Avenue, Pasig City 1600
Telephone : (632) 8631-0921 loc. 133
BAC Secretariat email : dapbacsec@dap.edu.ph
Website address : <https://www.dap.edu.ph>
- 13) You may visit the website <https://www.dap.edu.ph/invitation-to-bid> to download the OBD.

³ Reservation Clause

Issued this 9th day of September 2026.



GILBERT E. LUMANTAO
Chairperson, Bids & Awards Committee 2

>> Nothing Follows <<