



development academy of the philippines

Center for Governance

(Center)

2024 PROJECT ACCOMPLISHMENT REPORT

I. Project Information

Project Code: CPRDF

Project Title: Course on Advanced Monitoring and Evaluation for the Metro Manila Flood Management Project

Project Start: 3 June 2024

Project End: 30 September 2024

Project Price: Php 787,500.00

Client Organization: Metropolitan Manila Development Authority (MMDA)

II. Project Team

Project Manager: Maria Patricia Alexandra T. Vargas

Team Members: Nivea Jane C. Urdas, Jay Ann N. Comillo, Eliza Salud C. Galang, Clarrie Mae A. Castillo, Karen S. Arroyo, Mariz P. Potestades

Supervising Fellow: Gilbert E. Lumantao

Resource Persons: Jesse T. David, Maxine Tanya M. Hamada, Rogelio Alicor L. Pano, Jalton G. Taguibao, Gilbert E. Lumantao, Ma. Czarina Krisha M. De Leon

III. Project Details

Project Description: The course aims to enhance the skills and understanding of participants from the Metro Manila Development Authority (MMDA), particularly those involved in the Metro Manila Flood Management Project (MMFMP), on monitoring and evaluation, focusing on evaluation, which will allow them to work through relevant and impactful programs. Specifically, the course will provide participants with a deeper knowledge of monitoring and evaluation and enable them to prepare a well-defined terms of reference and to manage an evaluation study of their programs using appropriate statistical analysis and other methods.

Project Objectives: At the end of the course, the participants shall be able to: (1) discuss the fundamental concepts and principles of monitoring and evaluation, particularly evaluation, and how it relates to the promotion of a results-oriented public sector management; (2) develop a theory of change framework with corresponding indicators for measuring program goals, outcomes, and outputs; (3) use appropriate evaluation design, methods, and tools in data collection and analysis; and (4) develop a terms of reference for an evaluation study.

Focus/Thrust Areas: Monitoring and evaluation

Project Type: Training

Project Beneficiary: Public Sector

Regional Coverage: National Capital Region

IV. Project Accomplishments

Key Activities Implemented: (1) project team meetings; (2) faculty meetings, (3) conduct of training; (4) debriefing meeting

Major Outputs: (1) training design; (2) completion of training and workshop outputs; (3) training report



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Project Impact: The course trained a total of 36 participants. The training equipped them with the knowledge and skills on results-based monitoring and evaluation, theory of change, data collection methods and analysis, and managing evaluation. It also allowed them to develop and present their theories of change, data analysis plans, and terms of reference for evaluation.

Lessons Learned:

- The project manager must ensure that the client communicates official confirmation or acceptance of the project proposal in writing so that the contracting process follows in a timely manner.
- It is good practice to clarify the client's training needs and expectations if these are not clearly stated in the terms of reference for the training. It is also helpful to consult with subject matter experts within and outside the Academy when preparing the training design.
- Project staff must ensure that training materials (eg. online survey/evaluation forms) are prepared correctly before endorsing to the project manager. Likewise, the project manager must check these materials before dissemination to participants for smooth coordination.
- For future face-to-face training implementations, the training team can think of ways for participants to arrive early, such as through games or incentives, so that the training program starts on time and that delays are avoided.

V. Attachments

- Course and resource person evaluation results
- List of participants

Prepared by:

Maria Patricia Alexandra T. Vargas
Project Manager

Noted / Approved by:

Imelda C. Caluen
Center Head

Notes:

1. Project details on Section I-III can be generated thru PMIS based on PMs Inputs.
2. Project Managers are required to accomplish Section IV & provide Section V to reflect results of project implementation
3. Project Managers can update/adjust the pre-filled sections(I-III) based on actual data