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[2025] PROJECT ACCOMPLISHMENT REPORT**I. Project Information**

Project Code	:	QGRYK
Project Title	:	Capability Development on Regulatory Impact Assessment for the Maritime Industry Authority
Project Start	:	12 August 2024
Project End	:	12 December 2024
Project Price	:	PHP 1,386,000.00.00
Client Organization	:	Maritime Industry Authority

I. Project Team

Project Manager	:	Dorothy D. Ferrer
Team Members	:	Arnel D. Abanto, Lea S. Peralta (new), Jasper Caesar E. Jampac, Reuel R. Hermoso, Stephanie Muriel M. Elupre, Janine Coleen D. De Villa, Rosario E. De Castro, Mary Rose Ann S. Fariscal, Rosalie T. Diaz, Sales
Supervising Fellow	:	Monica D. Saliendres
Consultants/ Resource Persons:	:	N/A

I. Project Details**Project Description**

Regulatory Impact Assessment (RIA) allows governments to improve regulatory quality and, as a result, government efficiency, effectiveness, transparency, and accountability can be achieved. Crucial to the success of large-scale, long term regulatory reform programs, it systematically identifies and assesses the perceived costs, benefits, and associated risks of regulations.

With the goal of equipping its personnel with better understanding of the processes and proper implementation of regulatory processes to create, develop, and manage regulations on organizational management, ownership and operations of all water transport utilities and other maritime enterprises, the Maritime Industry Authority (MARINA) intends to undertake capacity building activities on RIA.

In support of the mandate of the MARINA to deliver efficient and effective regulations through systematic, comparative, and data-driven processes for decision making and regulation development and enforcement, the Development Academy of

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the Philippines (DAP) will implement the project entitled "Capability Development on Regulatory Impact Assessment for the Maritime Industry Authority.

Project Objective

The project aims to enhance the capability of selected personnel of MARINA in conducting RIA. At the end of the project, the selected personnel of MARINA will be able to:

- A. Perform ex ante and/or ex dure¹ or ex post RIA on identified regulations using various analytical methods; and,
- B. Develop Regulatory Impact Statement² (RIS) for identified regulations that underwent RIA.

Focus Area : Policy Reform Agenda dev't, policy review, policy advocacy
Project Type : Technical Assistance, Training
Project Beneficiary : Bureaucracy, Public Sector
Regional Coverage : Nationwide

I. Project Accomplishments**Key Activities Implemented****1. Basic Course on Regulatory Impact Assessment (13-16 Aug 2024)**

The four-day Basic Course on RIA aimed to strengthen the capability of selected regulatory personnel of the Maritime Industry Authority. At the end of the course, the participants learned to:

- A. Identify the rationale for regulating and the situations when there is a need to regulate;
- B. Recognize the value of regulatory reform and the good regulatory practices necessary to achieve it;
- C. Define the importance of RIA in assessing present and in developing new regulations; and
- D. Identify the steps in conducting RIA..

The Basic Course on RIA was conducted at the Manila Prince Hotel, 1000 San Marcelino Street, Ermita, Manila on 13-16 August 2024 with a total of forty-five (45)

¹ Ex dure RIA is a jargon to refer to evaluation carried out during the implementation of the regulation.

² Regulatory Impact Statement (RIS) gives a high-level summary of an issue, the options that could address the issue, the costs and benefits of each option and arrangements for implementing, monitoring, and evaluating the selected option.

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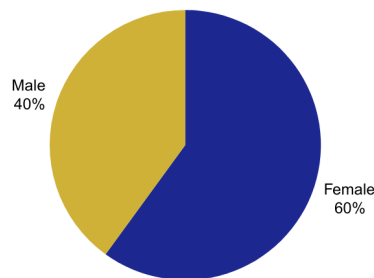
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participants who attended, twenty-seven (27) females and eighteen (18) males, composed of key officers and technical staff.

Figure 1 below shows the sex-disaggregated data on the total number of participants.

Figure 1. Participants by sex



The Course received a rating of 4.7. The resource persons of the Course were Ms. Lea S. Peralta and Mr. Reuel R. Hermoso. Both RPs received a rating of 4.6.

2. Advanced Course on Regulatory Impact Assessment (14-18 & 21 Oct 2024)

The six-day Advanced Course on RIA aimed to strengthen the capability of selected regulatory personnel of the Maritime Industry Authority. At the end of the course, the participants learned to:

- A. Demonstrate the processes in conducting RIA;
- B. Perform detailed RIA on identified regulations using various analytical methods; and
- C. Develop RIS for identified regulations that underwent RIA.

The Advanced Course on RIA was conducted at the Manila Prince Hotel, 1000 San Marcelino Street, Ermita, Manila on 14-18 October and via Zoom on 21 October 2024 with a total of forty-two (42) participants who attended, seventeen (17) females and twenty-five (25) males, composed of key officers and technical staff. The participants are a mix of those who have and have not attended the Basic Course on RIA.

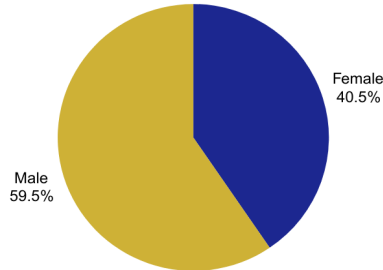
Figure 2 below shows the sex-disaggregated data on the total number of participants.

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Figure 2. Participants by sex



The Course received a rating of 4.6. The resource persons of the Course were Ms. Lea S. Peralta and Mr. Reuel R. Hermoso. Ms. Peralta received a rating of 4.7 and Mr. Hermoso received a rating of 4.6.

3. Technical Review/Reválida on the Results of the Regulatory Impact Assessment (4-5 Dec 2024)

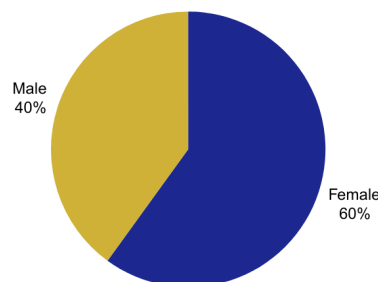
The Technical Review/Reválida of the Results of the RIA aimed to enable further analyses of the draft RIS to identify opportunities for improvement. Participants presented their respective Draft RIS and sought feedback from the panel consisting of experts from the DAP and senior official/s of the MARINA.

Participants to the activity were directors, key officers, and technical staff of the MARINA.

The Basic Course on RIA was conducted via Zoom on 4-5 December 2024 with a total of twenty-five (25) participants, 15 females and 10 males.

Figure 3 below shows the sex-disaggregated data on the total number of participants.

Figure 3. Participants by sex



The Technical Review/Reválida received an overall satisfaction rating of 4.7.

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Table 1 below summarizes the dates of implementation, platform, groups, number of participants that attended per session.

Session No.	Dates	Platform	Groups	Pax
1	4 December	Zoom	1A-2	12
2	5 December	Zoom	3-5	13

Major Outputs

The following were the major outputs produced by the project:

1. Forty-five (45) participants trained for the Basic Course on RIA
2. Forty-two (42) participants trained for the Advanced Course on RIA
3. Twenty-five (25) participants for the two (2) sessions of Panel Presentation of the Results of the RIA

Project Impact

The project contributes to the Philippine Government's implementation of Republic Act 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018 through the enhancement of the capability of decision-makers and personnel in creating, implementing, and managing regulations efficiently and effectively.

The initiatives of this project are particularly valuable in the following:

1. Ensuring the quality and coherence of regulations by facilitating understanding of regulation authorities on GRPs;
2. Preventing market and/or regulatory failure through the introduction of systematic, comparative, and data-driven process for decision-making tools such as RIA; and,
3. Identifying different instruments to ensure efficiency and cost-effectiveness of policies by exploring different options to regulations such as non-regulatory or mixed instruments.

Lessons Learned

The project was implemented satisfactorily with a minor challenge in the Advanced Course on RIA. Despite having the course design, the schedule was not followed due to a significant delay in the delivery of module 3. As a next course of action, the course design was adjusted to ensure complete delivery of the course, which may have also affected the quality of learning of the participants with some commenting

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that the schedule is too tight or to have more breaks in between or lessen topics per day because of information overload. Due to the adjustments, the time needed for the other modules and topics were significantly reduced and moved to day 3. This also affected the overall schedule of the Course as some topic/s were moved in the following days. For instance, all four (4) impact assessment lenses were discussed in one (1) day which was originally planned to be discussed over the course of two (2) days, and the other RP's allotted time for discussion was also reduced.

In the latter half of the project implementation, there was a delay in processing the certificates due to changes in tasking and in DAP processes. A few follow-ups were made to facilitate the processing of certificates.

A major challenge was also encountered at the project negotiation and contracting stage. There was also a significant delay in drafting of the Memorandum of Agreement because of a conflict in DAP's and MARINA's processes including changes in DAP's templates. An Aide Memoir was drafted and submitted along with the MOA to expedite the process.

Suggested course of action for the challenges discussed are the following:

1. Ensure to inform and confirm with RPs their allotted time during the alignment meeting and prior to the training proper.
2. Avoid consecutive training sessions to be able to conduct an alignment meeting prior to the implementation.
3. Review course designs during the calibration meeting.
4. Ensure to allot more time in processing the certificates and to discuss the reassignment/redistribution of tasks after the turnover.
5. Process procurement documents early to have ample time to prepare the MOA and its supporting documents.
6. Explicitly state that the requested documents from the client are needed to begin the initial review of the MOA and the client would only be provided with the draft MOA after the initial review.

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[2025] PROJECT ACCOMPLISHMENT REPORT**I. Attachments**

- Photo Documentation
- Summary of Evaluation for Course and Resource Person
- Certificate of Project Closure
- One-Point Lesson

Prepared by:**DOROTHY D. FERRER**
Project Manager**Noted / Approved by:****ARNEL D. ABANTO**
Acting Vice President, PDC

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Photo Documentation



Day 1 of the Basic Course on RIA

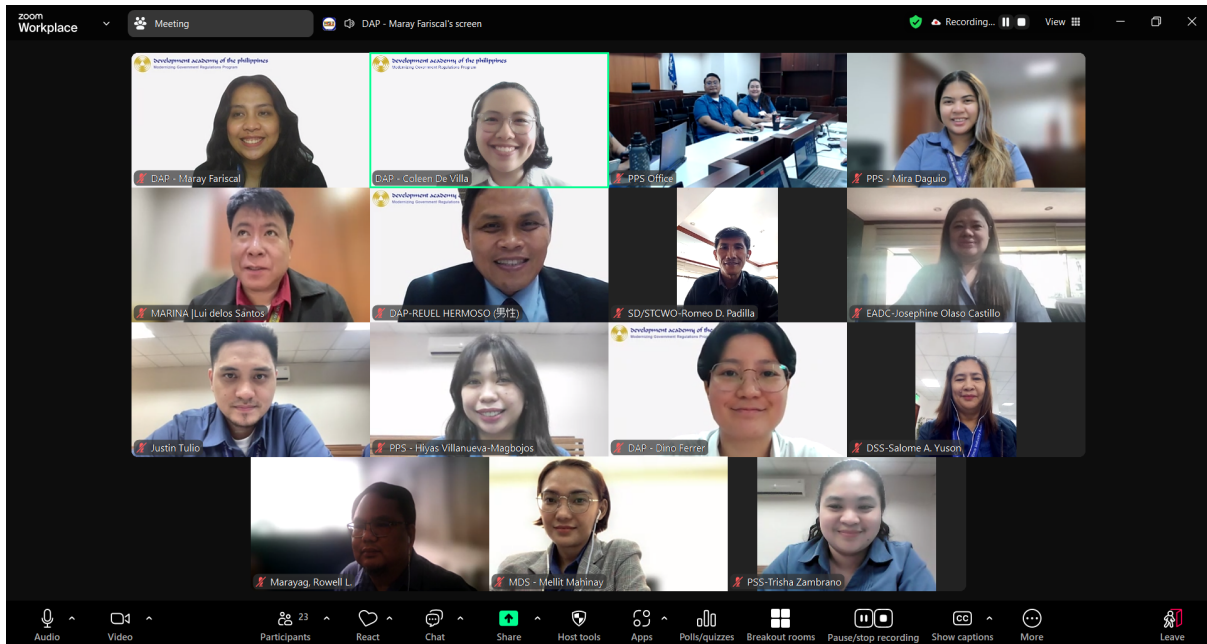


Day 1 of the Advanced Course on RIA

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Technical Review/Reválida session of MARINA Group 2 on 4 December 2024



Technical Review/Reválida session of MARINA Group 3 on 5 December 2024

Capability Development on Regulatory Impact Assessment for the Maritime Industry Authority

SUMMARY OF COURSE AND RESOURCE PERSON EVALUATION

Basic Course on Regulatory Impact Assessment for the Maritime Industry Authority

The evaluation of the course and the resource persons allows for the measurement of the quality of the conduct of the course. The Evaluation Template of the Development Academy of the Philippines (DAP) was employed to determine the average rating of the course and the resource persons (RP). The evaluation used a scale of 1.0-5.0, 5.0 being the most positive. A rating of 5.0 indicates an excellent rating, 4.0 for very satisfactory, 3.0 for satisfactory, 2.0 for unsatisfactory, and 1.0 for poor.¹

The following tables summarize the evaluation of the **Basic Course on Regulatory Impact Assessment** (RIA) conducted last 13-16 August 2024 at the Manila Prince Hotel, 1000 San Marcelino Street, Ermita, Manila, Metro Manila.

Table 1 below shows the average rating of the participants in the overall satisfaction and specific indices of the course.

Table 1. Summary of Course Evaluation

INDEX	RATING
Overall Course Satisfaction²	4.7
Course Objectives	4.8
Course Expectations	4.7
Training Materials/Handouts	4.6
Selection, Sequencing, Organization and Scheduling of Topics and Activities	4.6
Methodology	4.6
Course Logistics	4.6
Learning of Participants	4.6

The following items are what participants liked best about the course:

- Examples and icebreakers allowed greater insight among participants.
- Lectures and other activities (i.e., icebreakers and management of learning activities) were interactive, engaging, and full of learning.
- Sessions were well-organized and facilitators had impeccable time management.
- Workshop sessions allowed the participants to apply their learnings.
- Knowledge gained was relevant to the participants' profession.
- Rewards and prizes were provided to participants.
- Topics were informative and interesting.

¹ The standard within the DAP is to receive a satisfaction rating of at least 4.0 for the course and the RPs.

² Note that the overall course satisfaction is not an average of the subsequent indices but is a separate index.

Capability Development on Regulatory Impact Assessment for the Maritime Industry Authority

SUMMARY OF COURSE AND RESOURCE PERSON EVALUATION

Basic Course on Regulatory Impact Assessment for the Maritime Industry Authority

The following items are suggested to enhance the delivery of the course:

- Provide handouts and materials prior to the course.
- Allocate a longer training period.

Table 2 shows the summary of evaluation for the RPs of the course namely Ms. Lea S. Peralta (LSP) and Mr. Reuel R. Hermoso (RRH).

Table 2. Summary of RP Evaluation

ITEM	RATING	
	LSP	RRH
Achievement of Session Objectives	4.7	4.6
Mastery of Subject Matter	4.6	4.5
Presentation of Subject Matter	4.6	4.7
Teacher-Related Personality Traits	4.6	4.7
Acceptability of Speaker as Resource Person	4.6	4.6
Average Rating	4.6	4.6

The following items are comments on the RPs from the participants:

- Provided contextualized examples.
- Effectively conveyed knowledge by simplifying technical and complicated topics.
- Incited imagination of participants.
- Displayed mastery or expertise on the subject matter.
- Cultivated a relaxed environment.
- Established rapport and engaged with the participants.
- Organized pattern of instruction and presented clearly.
- Articulated responses well to the concerns and questions of participants.

Suggestions to enhance the delivery of the RPs:

- Provide more interactive discussion.
- Cite more examples.

Capability Development on Regulatory Impact Assessment for the Maritime Industry Authority

SUMMARY OF COURSE AND RESOURCE PERSON EVALUATION

Advanced Course on Regulatory Impact Assessment

The evaluation of the course and the resource persons allows for the measurement of the quality of the conduct of the course. The Evaluation Template of the Development Academy of the Philippines (DAP) was employed to determine the average rating of the course and the resource persons (RP). The evaluation used a scale of 1.0-5.0, 5.0 being the most positive. A rating of 5.0 indicates an excellent rating, 4.0 for very satisfactory, 3.0 for satisfactory, 2.0 for unsatisfactory, and 1.0 for poor.¹

The following tables summarize the evaluation of the **Advanced Course on Regulatory Impact Assessment** (RIA) conducted last 14-18 October 2024 at the Manila Prince Hotel, 1000 San Marcelino Street, Ermita, Manila, Metro Manila, and 21 October 2024 via Zoom.

Table 1 below shows the average rating of the participants in the overall satisfaction and specific indices of the course.

Table 1. Summary of Course Evaluation

INDEX	RATING
Overall Course Satisfaction²	4.6
Course Objectives	4.7
Course Expectations	4.6
Training Materials/Handouts	4.6
Selection, Sequencing, Organization and Scheduling of Topics and Activities	4.6
Methodology	4.6
Course Logistics	4.6
Learning of Participants	4.5

The following items are what participants liked best about the course:

- New knowledge and insights were applicable to their respective fields and practices.
- Topics were informative, comprehensive, and enjoyable.
- Discussions were engaging and interactive.
- Topics were tailored to be easily understood by the participants.

¹ The standard within the DAP is to receive a satisfaction rating of at least 4.0 for the course and the RPs.

² Note that the overall course satisfaction is not an average of the subsequent indices but is a separate index.

Capability Development on Regulatory Impact Assessment for the Maritime Industry Authority

SUMMARY OF COURSE AND RESOURCE PERSON EVALUATION

Advanced Course on Regulatory Impact Assessment

The following items are suggested to enhance the delivery of the course:

- Improve time management and decrease the number of modules per day.
- Enhance presentation materials for better visibility.
- Conduct lecture-exercises to promote active and hands-on learning instead of discussion of all lectures followed by exercises.
- Allocate time for brainstorming at the beginning of the session to lessen discussions.

Table 2 shows the summary of evaluation for the RPs of the course namely Ms. Lea S. Peralta (LSP) and Mr. Reuel R. Hermoso (RRH).

Table 2. Summary of RP Evaluation

ITEM	RATING	
	LSP	RRH
Achievement of Session Objectives	4.6	4.6
Mastery of Subject Matter	4.7	4.6
Presentation of Subject Matter	4.6	4.6
Teacher-Related Personality Traits	4.6	4.6
Acceptability of Speaker as Resource Person	4.8	4.6
Average Rating	4.7	4.6

The following items are comments on the RPs from the participants:

- Both had mastery of the subject matter.
- Both were able to deliver discussions in a manner that would allow for easy understanding.
- Mr. Hermoso was very considerate and accepting of other views.
- Ms. Peralta was highly engaging and diligently answered queries.

Suggestions to enhance the delivery of the RPs:

- Improve time management.
- Improve presentation materials and program for better delivery of the course.
 - Incorporate interactive items with live polls or case studies in the presentation.
 - Divide the topic into parts and use several diagrams or flowcharts, if necessary, to allow better retention of information