

Productivity and Development Center

(Center)

[2024] PROJECT ACCOMPLISHMENT REPORT**I. Project Information**

Project Code	:	QDGZX
Project Title	:	GQMP 2024: Conduct of the Government Quality Management Program Evaluation
Project Start	:	29 January 2024
Project End	:	31 July 2024
Project Price	:	PhP 400,000.00
Client Organization	:	DBM
Status	:	Completed

II. Project Team

Project Manager	:	Raymund G. Macanas
Team Members	:	Danielle Marie Irish T. Solaña, Kamille R. Moraleja, Queenielyn I. Rodaje, Jerome John P. Salut
Supervising Fellow	:	Monica D. Saliendres
Resource Persons	:	N/A

III. Project Details**Project Description and Objective:**

This project pertains to one of the flagship GAA-funded programs of the DAP currently being implemented by the Productivity and Development Center, that is - the Government Quality Management Program (GQMP). This project aims to facilitate the evaluation of the program by providing the needed technical and logistical assistance.

The evaluation will primarily focus on analyzing the costs and benefits of GQMP interventions to beneficiary public sector organizations becoming QMS-certified. The evaluation will also cover other areas to assess the progress and initial gains achieved in implementing the program.

Focus Area: Policy Reform Agenda dev't, policy review, policy advocacy, Productivity-driven development

Project Type: Policy Research and Technical Assistance

Project Beneficiary: Public Sector

Regional Coverage: Nationwide

IV. Project Accomplishments**Key Activities Implemented**

ACTIVITY	DESCRIPTION	TARGETS/OUTPUTS
1. Preparation of the Project Mobilization Documents	During this period, the project team compiled and organized all necessary documents and resources required to initiate project mobilization activities	Completion of a comprehensive set of mobilization documents, including SO, Project Profile, LogFrame, Taskings/Person-

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ACTIVITY	DESCRIPTION	TARGETS/OUTPUTS
(29 January - 15 February 2024)	effectively. This includes preparing the PMIS required documents, establishing communication channels, identifying key stakeholders, and outlining the initial project strategy.	Days, and Financial Plan, among others.
2. Preparation of the Work Program (16-29 February 2024)	This phase involved the development of a detailed work program outlining the specific tasks, timelines, and responsibilities for each project team member. It encompasses various project phases, milestones, and deliverables to ensure efficient project execution.	Finalization of the comprehensive work program detailing all project activities, timelines, and resource requirements.
3. Updating the Evaluation Terms of Reference (1-15 March 2024)	This activity entailed revising and refining the Evaluation Terms of Reference document to align with the project's objectives, methodologies, and desired outcomes. It involves incorporating feedback from stakeholders, especially GQMP, and ensuring clarity and coherence in guiding the evaluation process.	Completion of the updated Evaluation Terms of Reference document, approved by relevant stakeholders (especially GQMP), outlining the scope, objectives, and methodology for the evaluation.
4. Inputs to Third-Party Evaluator Contracting (16 March - 30 June 2024)	• Consultation with BAC regarding third-party evaluator engagement (G2G/Private/Individual) • Exploratory meetings and coordination with potential third-party evaluators • Preparation of proposal call materials • Formation and briefing of DAP panel to evaluate third-party proposals • Creation and presentation of guide documents and Evaluation Forms to the DAP panel of proposal evaluators • GQMP Evaluation Panel and Project Team meeting for review/evaluation of received proposals and ways forward for the project given the OP directives • Evaluation of received proposals	• Call for Proposal materials (e.g., posters, PhilGEPS posting, invitation letters to potential third-party evaluators) • Guide documents and Evaluation Forms created for the DAP internal panel of evaluators of proposals • Selected best proposal
5. Project Closure (1-31 July 2024)	As per the directive from the Office of the President, the project was pre-terminated due to the upcoming organization-wide review. As such, all final activities related to the formal closure of the project are conducted.	• SO revision for project pre-termination • Other project closure documents (i.e., Project Accomplishment Report, One-Point Lesson, and Project Completion Certificate)

Major Outputs

- Work Program
- Updated Terms of Reference
- Call for Proposal materials (e.g., posters, PhilGEPS posting, invitation letters to potential third-party evaluators)
- Evaluation Forms and Guidelines for selecting the best proposal

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[2024] PROJECT ACCOMPLISHMENT REPORT**Project Impact**

The project helped to ease the future conduct of QMP evaluation by preparing the necessary pre-evaluation documentary requirements and processes.

Lesson/s Learned

The project faced significant delays due to the failure to secure timely approvals for the engagement of the third-party evaluator. Although initial efforts were made to prepare proposal guidelines and establish a DAP internal panel to evaluate third-party evaluators' proposals, various delays in project implementation caused the project outputs to be postponed. Subsequently, the project was pre-terminated and deferred indefinitely due to the ongoing 3rd party evaluation of the DAP despite its relevance and significance.

Right after the non-approval of the purchase request for the third-party evaluator, the Project Team still tried to provide a more detailed explanation and persuade the DAP Management of the relevance of the project outputs. At the onset of the delays, the Project Team should have also immediately discussed alternative courses of action in case the project is completely canceled.

V. Attachments

- One-Point Lesson
- Project Completion Certificate

Prepared by:

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Noted / Approved by:

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