



Invitation to Bid for “One (1) Lot Repair and Maintenance of Cottages 7 and 8 at the DAP Conference Center, Tagaytay City”

- 1) The Development Academy of the Philippines (DAP), through the Prior Year's Subsidy (APY as per Special Provisions of GAA 2025 intends to apply the sum of *Eight Million Eighty-Nine Thousand Twenty-Four Pesos and Twenty-Six Centavos* (Php 8,089,024.26), being the Approved Budget for the Contract (ABC) to payments under the contract for “One (1) Lot Repair and Maintenance of Cottages 7 and 8 at the DAP Conference Center, Tagaytay City”. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2) The DAP now invites bids for “One (1) Lot Repair and Maintenance of Cottages 7 and 8 at the DAP Conference Center, Tagaytay City. Completion of the Works is required *within 6 months or 180 Calendar Days*. Bidders should have completed, within *five (5) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II. Instructions to Bidders (ITB).
- 3) Bidding will be conducted through competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act No. 12009, otherwise known as the “New Government Procurement Act (NGPA)”.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

- 4) Interested bidders may obtain further information from DAP and inspect the Bidding Documents at the Development Academy of the Philippines GF, DAP Bldg., San Miguel Avenue, Pasig City from Monday to Friday, 9:00 AM to 4:30 PM.
- 5) A complete set of Official Bidding Documents (OBD) including electronic-copy of the Technical Specifications, and prescribed Forms may be acquired by interested bidders on **05 November 2025 (Wed) to December 1, 2025 (Mon) from 9:00AM to 4:30PM** at the address and website/s below and upon payment of the applicable fee, pursuant to the latest Guidelines issued by the GPPB, in the amount of **FIVE THOUSAND PESOS (PHP5,000.00)**. A scanned copy of proof of payment or proof of deposit duly certified/noted by the Bank must be emailed to the DAP Treasury Division at: cashtreasury@dap.edu.ph for the issuance of Service Invoice (SI). Payment duly acknowledged by DAP Treasury Division shall be a prerequisite to participate in the bidding.
- 6) Interested bidders can make their payments through the DAP Account as stated below in Cash, Check, or Online transfer:

❖ Account Name:	DEVELOPMENT ACADEMY OF THE PHILIPPINES
❖ Account Number:	0671-0105-40

❖ <i>Bank:</i>	LANDBANK OF THE PHILIPPINES
❖ <i>Branch of Account:</i>	PASIG CAPITOL BRANCH

Or, at DAP Cash Treasury located at Floor 3A/F, DAP Building, San Miguel Avenue, Ortigas Center, Pasig City.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

- 7) The DAP will hold a Pre-Bid Conference on **13 November 2025 (Thu), 10:00 AM** via Face-to-Face at DAP Conference Center, Tagaytay City, which shall be opened to all interested Bidders upon submission of a Letter of Intent (LOI) to participate through the BAC Secretariat. The LOI shall be coursed through the email of the BAC Secretariat at **dapbacsec@dap.edu.ph**.
- 8) Site visit will be done on **13 November 2025 (Thu) to December 1, 2025 (Mon), 9:00 AM to 4:00PM**, and must be coordinated well in advance with the BAC Secretariat. Prospective bidders are encouraged to bring their technical personnel during the site visit, and only a maximum of three (3) representatives per bidder.
- 9) Bids must be duly received by the BAC Secretariat through manual submission at the Development Academy of the Philippines GF, DAP Bldg., San Miguel Avenue, Pasig City, on **02 December 2025 (Tue)** and not later than **10:00 AM**. All Proposals will be opened in the presence of the bidders' authorized representative/s who are authorized to attend the proceedings. **LATE PROPOSAL/S SHALL NOT BE ACCEPTED.**
- 10) Bid opening shall be on **02 December 2025 (Tue)** via Face-to-Face at DAP Pasig, San Miguel Avenue, Ortigas Center, Pasig City. Bids will be opened in the presence of the bidders' authorized representative/s.
- 11) The ***Development Academy of the Philippines*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.
- 12) For further information, please refer to:

RODEL D. CASTILLO

Officer-in-Charge, BAC Secretariat Division

Address : Development Academy of the Philippines
GF, DAP Bldg., San Miguel Avenue, Pasig City 1600

Telephone : (632) 8631-0921 loc. 133

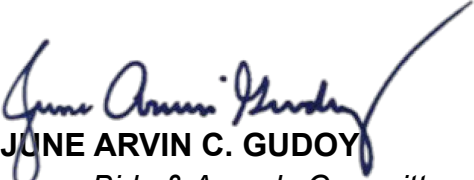
BAC Secretariat email : **dapbacsec@dap.edu.ph**

Website address : **https://www.dap.edu.ph**

- 13) You may visit the website <https://www.dap.edu.ph/invitation-to-bid> to download the OBD.

Issued this 5th day of November 2025.

For the DAP Bids and Awards Committee:


JUNE ARVIN C. GUDOY
Chairperson, Bids & Awards Committee

>> Nothing Follows <<