



## **INVITATION TO BID**

### **FOR**

**“ONE (1) LOT SUPPLY, INSTALLATION, CONFIGURATION, AND TESTING, INCLUDING ALL NECESSARY ACCESSORIES TO COMPLETE THE REPLACEMENT OF UNMANAGED NETWORK SWITCHES TO BRAND NEW MANAGED NETWORK CORE, DISTRIBUTION, AND CORE SWITCHES FOR DAP FACILITIES IN PASIG CITY”**

**Per Invitation to Bid No.: IB24-414429-03**

1. The **Development Academy of the Philippines (DAP)**, through the **Corporate Operating Budget of 2024**, intends to apply the sum of **TEN MILLION PESOS ONLY (P10,000,000.00)** being the Approved Budget for the Contract (ABC) for **“ONE (1) LOT SUPPLY, INSTALLATION, CONFIGURATION, AND TESTING, INCLUSIVE OF ALL NECESSARY ACCESSORIES TO COMPLETE THE REPLACEMENT OF UNMANAGED NETWORK SWITCHES TO BRAND NEW MANAGED NETWORK CORE, DISTRIBUTION, AND CORE SWITCHES FOR DAP FACILITIES IN PASIG CITY”** per Invitation to Bid No.: **IB24-414429-03**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **DAP** now invites bids for the above Project. Delivery of the Goods is required for Ninety (90) calendar days after the receipt of the Notice to Proceed. **Bidders should have completed a contract similar to the Project within the last five (5) years** from the date of submission and receipt of bids. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *“pass/fail”* criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. The Prospective Bidders may obtain further information from DAP and inspect the Bidding Documents at the DAP Pasig address or through email or contact details provided below during 9:00AM to 4:30PM (except holidays and weekends).
5. A complete printed set or electronic copy of Bidding Documents may be acquired by interested Bidders starting **11 October 2024 to 15 November 2024** from 9:00AM to 4:30PM, (except holidays and weekends), from the given address and website below, upon payment of the applicable fee for the Bidding Documents, pursuant to the latest guidelines issued by the GPPB, in the amount of **TEN THOUSAND PESOS (P10,000.00)**. The DAP shall allow the bidder to present its proof of payment for the fees in person, or through electronic means.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System ([www.philgeps.gov.ph](http://www.philgeps.gov.ph)) and the website of the DAP ([www.dap.edu.ph](http://www.dap.edu.ph)). However, **only bidders who have paid the non-refundable applicable fee not later than the deadline for submission of bids, shall qualify to participate and submit the bids.**

6. Interested bidders must make payment to:

Account Name:	Development Academy of the Philippines
Account Number:	0671-0105-40
Bank:	Landbank of the Philippines
Branch of Account:	Pasig Capitol Branch

A copy of proof of payment must be emailed to DAP's Finance Department at: [cashtreasury@dap.edu.ph](mailto:cashtreasury@dap.edu.ph) and copy furnish [dapbacsec@dap.edu.ph](mailto:dapbacsec@dap.edu.ph) for the issuance of Official Receipt (OR) and the BAC Secretariat will provide assistance to the On-line Bidder for the creation of "**bidms account**" and dedicated site in the [bidms.dap.edu.ph](http://bidms.dap.edu.ph).

7. The DAP will hold a Pre-Bid Conference on **22 October 2024, 10:00AM** via Face-to-Face Platform, which shall be opened to all interested Bidders upon formal request through the BAC Secretariat. Requests shall be coursed through email at [dapbacsec@dap.edu.ph](mailto:dapbacsec@dap.edu.ph) and an invitation link will be then provided for at most three (3) email addresses per On-line Bidder.
8. In compliance with GPPB Resolutions Nos. 09-2020 and 12-2020, all Electronic-Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat, through the designated [bidms.dap.edu.ph](http://bidms.dap.edu.ph) secured account on or before **19 November 2024** and not later than **9:30AM**. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14. LATE BIDS SHALL NOT BE ACCEPTED.**
9. Bid opening shall be on **19 November 2024, 10:00AM** via Google Meet Platform. Electronic-bids will be opened in the presence of the bidders' authorized representative/s who are authorized to attend the proceedings, as evidenced by the **Bidders' Notarized Letter of Authorization (LOA)**. The **Authorized Representative** is a person who has been authorized

by the company's owner, board, or management, and via a notarized document, to represent the company, to ask questions, answer questions, and make decisions on behalf of the company during the bid opening.

10. The **DAP** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time in accordance with the provisions of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

**RODEL DV. CASTILLO**

*Officer-in-Charge, BAC Secretariat Division*

Development Academy of the Philippines

1<sup>st</sup> Floor DAP Bldg., San Miguel Avenue, Pasig City 1600

Telephone No. : (632) 8631-0921 loc. 133

BAC Secretariat email : [dapbacsec@dap.edu.ph](mailto:dapbacsec@dap.edu.ph)

Website address : <https://www.dap.edu.ph>

12. You may visit the following websites:

**For downloading of Official Bidding Documents:** <https://www.dap.edu.ph/invitation-to-bid/>

**For online bid submission:** <http://bidms.dap.edu.ph/page/>

Issued this 11<sup>th</sup> day of October 2024.

*For the DAP Bids and Awards Committee 2:*



**ALAN S. CAJES, PhD**  
Chairperson, BAC 2