



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10513036
Procuring Entity DEVELOPMENT ACADEMY OF THE PHILIPPINES
Title 1 Lot Supply, Installation, and Commissioning of Window Blinds at the DAPCC Dormitory Guest Room
Area of Delivery Cavite

Solicitation Number:	410813	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	5
Category:	Furniture Parts and Accessories	Date Published	31/01/2024
Approved Budget for the Contract:	PHP 249,000.00	Last Updated / Time	31/01/2024 00:00 AM
Delivery Period:		Closing Date / Time	05/02/2024 07:00 AM
Client Agency:			
Contact Person:	ALVIN PACULA MAGTANGOB BUYER 1 San Miguel Ave., Pasig City Metro Manila Philippines 1600 63-2-63-02-6310921 magtangoba@dap.edu.ph		

Description

INSTRUCTION TO POSSIBLE CONTRACTORS/SUPPLIERS/
SERVICES PROVIDERS:

- A. General Scope Of Work:
- A.1. Mobilization of all the needed tools, equipment, supplies, machineries and materials on-site including all applicable Personal Protective Equipment (PPE) necessary for the completion of the project;
 - A.2. Installation of Window Blinds in 18 Studio Rooms and 15 Family Rooms ;
 - A.3. Included Equipment are:
 - 3.1. Tape Measure
 - 3.2. Pencil
 - 3.3. Electric Drill
 - 3.4. Drill Bits
 - 3.5. Screw
 - 3.6. Ladder
 - 3.7. Brackets
 - 3.8. Window Blinds
 - A.4. Provide manpower during project implementation until completion;
 - A.5. Ensure the safety and security of all DAP personnel And properties during the implementation of the

activities;

A.6. Replace/Repair/Repaint/restore DAP property that May be damaged as a result of the works during the project implementation at the expense of the contractor;

A.7. Ensure visibility and presence of safety signages/barricades/barriers in all areas affected;

A.8. Proper Disposal of the debris (if applicable) out of The DAPCC premises, shall be the sole responsibility Of the awarded supplier;

A.9. Clearing, hauling and disposal of debris (if applicable) that were the result of the implementation of the project . Proper disposal of the debris out of the DAPCC premises, shall be the sole responsibility of the contractor.

B. Specific Scope of Work/Coverage:

B.1.1. Cleaning and Preparing the Window Area;

B.1.2. Measure of Window Frame;

B.1.3. Mark the Bracket Position;

B.1.4. Properly Installing the Brackets;

B.1.5. Setting Up the Headrail;

B.1.6. Carefully hanging the blinds.

C. Other Requirements:

C.1. Implementation of the project shall be subject to the Availability and clearance of the DAPCC Management;

C.2. DAPCC Work Permit shall be secured at least one (1) day prior to project implementation;

C.3. Provision of first aid tools, supplies, and materials must be present at all times and should be provided by the contractor.

C.4. The Contractor shall issue a Certificate of Warranty reflecting the validity of at least one (1) year from the date that is was accepted by the DAPCC;

C.5. DAPCC shall issue a Certificate of Project Completion once all requirements and activities have been fully met as attachment for the processing of payment;

C.6. Project Duration/Committed Completion Date should Not be later than Thirty (30) calendar days from the date of receipt of Notice to Proceed of Purchase Order and must be clearly stated in the Final Quotation.

Created by ALVIN PACULA MAGTANGOB

Date Created 30/01/2024

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