



INVITATION TO BID

FOR

“FABRICATION, ACQUISITION AND INSTALLATION OF ONE (1) LOT SUPPLY OF DESIGN FIT-OUT, FURNISHING AND FIXTURES (DFOFF’S) FOR THE CENTER FOR STRATEGIC FUTURES AT FLOOR 2A IN DAP MAIN BUILDING, PASIG CITY”

per Invitation to Bid No.: IB23-406611-02

1. The **Development Academy of the Philippines (DAP)**, through the Corporate Operating Budget (COB) for FY 2023 intends to apply the sum of **FOUR MILLION PESOS (P4,000,000.00)** being the Approved Budget for the Contract (ABC) under the contract for **“FABRICATION, ACQUISITION AND INSTALLATION OF ONE (1) LOT SUPPLY OF DESIGN FIT-OUT, FURNISHING AND FIXTURES (DFOFF’S) FOR THE CENTER FOR STRATEGIC FUTURES AT FLOOR 2A IN DAP MAIN BUILDING, PASIG CITY”** per Invitation to Bid No.: **IB23-406611-02**.

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **DAP** now invites bids for the above Project. Delivery of the Goods is required within **90 calendar days** after the receipt of the Notice to Proceed. Bidders should have completed, within a 5-year period, at least two (2) similar contracts and the aggregate contract amounts should be equivalent to at least fifty percent (50%) of the ABC; and that the largest of these similar contracts must be equivalent to at least twenty-five percent (25%) of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *“pass/fail”* criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock

belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. The Prospective Bidders may obtain further information about the Bid Documents thru this email dapbacsec@dap.edu.ph from **Monday to Friday, 9:00AM to 4:30PM**.
5. A complete set of Official Bidding Documents (OBD) may be bought by interested Bidders from **21 July 2023 (Fri) to 01 September 2023 (Fri)** from 09:00AM to 04:30PM of the non-refundable applicable fee for the Bidding Documents, and pursuant to the latest Guidelines issued by the GPPB, the cost for the Official Bidding Documents is **FOUR THOUSAND PESOS (P4,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the DAP. In order for bidders to participate, they shall pay the cost of the OBD, **three (3) days before the scheduled Submission and Opening of Bids**

6. Interested bidders must make payment to:

Account Name:	Development Academy of the Philippines
Account Number:	0671-0105-40
Bank:	Landbank of the Philippines
Branch of Account:	Pasig Capitol Branch

A copy of proof of payment must be emailed to DAP's Finance Department at: cashtreasury@dap.edu.ph for the issuance of Official Receipt (OR) and copy furnish BAC Secretariat, which will provide assistance to the On-line Bidder for the creation of "bidms account" and dedicated site in the bidms.dap.edu.ph.

7. The DAP will hold a Pre-Bid Conference on **10 August 2023 (Thu) 10:00AM** via Google Meet Platform which shall be opened to all interested Bidders upon formal request through the BAC Secretariat. Requests shall be coursed through email at dapbacsec@dap.edu.ph and an invitation link will then be provided to at most three (3) email addresses per On-line Bidder.
8. In compliance with GPPB Resolutions Nos. 09-2020 and 12-2020, all electronic-Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat, through the designated bidms.dap.edu.ph secured account on or before **05 September 2023 (Tue)** and **not later than 9:30AM**. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause14**.
9. Bid opening shall be on **05 September 2023 (Tue)** at **10:00AM** via Google Meet Platform. Electronic-bids will be opened in the presence of the bidders' authorized representative/s who are authorized to attend the proceedings, as evidenced by the

Bidders' Notarized Letter of Authorization. **LATE BIDS SHALL NOT BE ACCEPTED.**

10. The **DAP** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time in accordance with the provisions of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

RODEL DV. CASTILLO

Division Chief, BAC Secretariat Division

Development Academy of the Philippines

GF DAP Bldg., San Miguel Avenue, Pasig City 1600

P.O. Box 12788 Ortigas Center, Pasig City 1600 Philippines

Telephone No.

: (632) 8631-0921 loc. 133

BAC Secretariat email

: dapbacsec@dap.edu.ph

Website address

: <http://www.dap.edu.ph>

12. You may visit the following websites:

For downloading of Official Bidding Documents: <https://www.dap.edu.ph/invitation-to-bid/>

For online bid submission: <http://bidms.dap.edu.ph/page/>

Issued this 21st day of July 2023.

For the dap Bids & Awards Committee 2:


ALAN S. CAJÉS
Chairperson, BAC 2

>> Nothing Follows <<