

Position Available	SG	Employment Status	Minimum Qualification Standards				Place of Assignment
			Education	Experience	Training	Eligibility	
Fellow I	25	COS	Master's degree OR Certificate in Leadership and Management from CSC	5 years of supervisory/management experience	120 hours* of supervisory/management learning and development intervention undertaken within the last 5 years	Career Service Professional/Second Level Eligibility	Pasig
Project Officer IV	24	COS	Bachelor's degree	Three (3) years of relevant experience	Sixteen (16) hours of relevant training	Career Service (Professional) Second Level Eligibility	Pasig
Project Officer III	23	COS	Bachelor's degree relevant to the job	Three (3) years of relevant experience	Sixteen (16) hours of relevant training	Career Service (Professional) Second Level Eligibility	Pasig
Project Officer II	21	COS	Bachelor's degree relevant to the job	Three (3) years of relevant experience	Sixteen (16) hours of relevant training	Career Service (Professional) Second Level Eligibility	Pasig
Project Officer I	20	COS	Bachelor's degree relevant to the job	Three (3) years of relevant experience	Sixteen (16) hours of relevant training	Career Service (Professional) Second Level Eligibility	Pasig
Associate Project Officer IV	19	COS	Bachelor's degree relevant to the job	Two (2) years relevant experience	Eight (8) hours of relevant training	Career Service (Professional) Second Level Eligibility	Pasig
Associate Project Officer III	18	COS	Bachelor's degree relevant to the job	Two (2) years relevant experience	Eight (8) hours of relevant training	Career Service (Professional) Second Level Eligibility	Pasig
Computer Programmer III	18	COS	Bachelor's degree relevant to the job	Two (2) years relevant experience	Eight (8) hours of relevant training	Career Service (Professional) Second Level Eligibility	Pasig
Sales and Promotion Supervisor III	18	COS	Bachelor's degree	Two (2) years relevant experience	Eight (8) hours of relevant training	Career Service (Professional) Second Level Eligibility	DAPCC Tagaytay
Associate Project Officer II	17	COS	Bachelor's degree relevant to the job	One (1) year of relevant experience	Four (4) hours of relevant training	Career Service (Professional) Second Level Eligibility	Pasig
Associate Project Officer I	16	COS	Bachelor's degree relevant to the job	1 year of relevant experience	Four (4) hours of relevant training	Career Service (Professional) Second Level Eligibility	Pasig
Engineer II	16	COS	Bachelor's degree in Engineering relevant to the job	Two (2) years of relevant experience	Eight (8) hours of relevant training	RA 1080	Pasig
HRMO II	15	COS	Bachelor's degree relevant to the job	One (1) year of relevant experience	Four (4) hours of relevant training	Career Service (Professional) Second Level Eligibility	Pasig
Computer Programmer II	15	COS	Bachelor's degree relevant to the job	One (1) year of relevant experience	Four (4) hours of relevant training	Career Service (Professional) Second Level Eligibility	Pasig
Project Assistant IV	14	COS	Bachelor's degree relevant to the job	Two (2) years of relevant experience	Sixteen (16) hours of relevant training	Career Service (Subprofessional) First Level Eligibility	Pasig
Project Assistant III	12	COS	Bachelor's degree relevant to the job	Two (2) years of relevant experience	Eight (8) hours of relevant training	Career Service (Subprofessional) First Level Eligibility	Pasig
Nutritionist-Dietician I	11	COS	Bachelor's degree major in Nutrition, Dietetics or Community Nutrition	None required	None required	RA 1080	DAPCC Tagaytay
Financial Analyst I	11	COS	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	Pasig
Computer Programmer I	11	COS	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	Pasig
Project Assistant II	10	COS	Bachelor's degree relevant to the job	Two (2) years of relevant experience	Eight (8) hours of relevant training	Career Service (Subprofessional) First Level Eligibility	Pasig
Food Service Supervisor I	9	COS	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	DAPCC Tagaytay
Project Assistant I	8	COS	Bachelor's degree relevant to the job	One (1) year of relevant experience	Four (4) hours of relevant training	Career Service (Subprofessional) First Level Eligibility	Pasig

Assistant Chef	8	COS	High School graduate	One (1) year of relevant experience	Four (4) hours of relevant training	None required (MC11, s 96 - Cat III)	DAPCC Tagaytay
Clerk IV	8	COS	Completion of two (2) years studies in College	One (1) year of relevant experience	Four (4) hours of relevant training	Career Service (Subprofessional) First Level Eligibility	Pasig
Human Resource Assistant	8	COS	Completion of two (2) years studies in College	One (1) year of relevant experience	Four (4) hours of relevant training	Career Service (Subprofessional) First Level Eligibility	Pasig
Houseparent II	6	COS	High School graduate	None required	None required	None required (MC11, s 96 - Cat III)	DAPCC Tagaytay
Sales Representative I	6	COS	Completion of two (2) years studies in College	None required	None required	Career Service (Subprofessional) First Level Eligibility	DAPCC Tagaytay
Head Waiter	6	COS	Elementary School Graduate	One (1) year of relevant experience	Four (4) hours of relevant training	None required (MC 11, s. 1996 - Cat. III)	Pasig
Steward	5	COS	High School graduate	None required	None required	None required (MC11, s 96 - Cat III)	DAPCC Tagaytay
Clerk II	4	COS	Completion of two (2) years studies in College	None required	None required	Career Service (Subprofessional) First Level Eligibility	Pasig
Household Attendant I	3	COS	Elementary School Graduate	None required	None required	None required (MC11, s 96 - Cat III)	DAPCC Tagaytay
Carpenter	3	COS	Elementary School Graduate	None required	None required	Carpenter (MC 11, s. 1996, as amended - Cat. II)	DAPCC Tagaytay
Utility Worker II	3	COS	Must be able to read and write	None required	None required	None required (MC11, s 96 - Cat III)	Pasig
Utility Worker I	1	COS	Must be able to read and write	None required	None required	None required (MC11, s 96 - Cat III)	DAPCC Tagaytay
Kitchen Helper	1	COS	Must be able to read and write	None required	None required	None required (MC11, s 96 - Cat III)	DAPCC Tagaytay

INTERESTED APPLICANTS are advised to hand in or send through courier/email their application to:

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