



## INVITATION TO BID

1. The **development academy of the philippines (dap)**, intends to apply the sum of **SEVEN MILLION TWO HUNDRED THOUSAND PESOS (P7,200,000.00)** being the total Approved Budget for the Contract (ABC) for the procurement of:

Particular	Details
<b>Name of Contract:</b>	Improvement of DAP Conference Center Facility: One (1) Lot Lump Sum Physical Upgrade and Maintenance for the Existing Executive Villa-Type Cottage at the DAP Conference Center in Tagaytay City – 2 <sup>nd</sup> Bidding
<b>Quantity:</b>	1 lot
<b>ABC:</b>	Seven Million Two Hundred Thousand Pesos (P7,200,000. <sup>00</sup> )
<b>Funding Source:</b>	General Appropriations Acts of FY2020 and FY2021
<b>Identification No.:</b>	IB22-399499-03A

2. Bids received in excess the stated amount of ABC shall be automatically rejected at bid opening.
3. The **dap** now invites interested Bidders to apply for eligibility and to bid for the procurement of ***“IMPROVEMENT OF DAP CONFERENCE CENTER FACILITY: ONE (1) LOT LUMP SUM PHYSICAL UPGRADE AND MAINTENANCE FOR THE EXISTING EXECUTIVE VILLA-TYPE COTTAGE AT THE DAP CONFERENCE CENTER IN TAGAYTAY CITY” – 2<sup>ND</sup> BIDDING.***
4. The completion of the Works shall be in accordance with the delivery schedule under Section VI - Schedule of Requirements and Specifications.
5. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. INSTRUCTIONS TO BIDDERS. Bidders should have completed similar contracts amounting to at least fifty percent (50%) of ABC of the specified lot/s to be bid.
6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 (RA9184), otherwise known as the “Government Procurement Reform Act.” Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock to citizens of the Philippines.
7. A complete set of **Official Bidding Documents (OBD)** may be acquired by interested Bidders on **24 Oct 2022 (Mon) to 28 Nov 2022 (Mon)** from **09:00AM to 05:00PM**, of the non-refundable applicable fee for the Bidding Documents, pursuant to the latest Guidelines

issued by the GPPB, the cost for the Official Bidding Documents is **FIVE THOUSAND PESOS (P5,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the **development academy of the philippines**. In order for bidders to participate, they shall pay the cost of the Official Bidding Documents not later than the submission date of their bids.

8. Interested bidders must make payment to:

Account Name:	Development Academy of the Philippines
Account Number:	0671-0105-40
Bank:	Landbank of the Philippines
Branch of Account:	Pasig Capitol Branch

A copy of proof of payment must be emailed to DAP's Finance Department at: [cashtreasury@dap.edu.ph](mailto:cashtreasury@dap.edu.ph) for the issuance of Official Receipt (OR) and the BAC Secretariat will provide assistance to the On-line Bidder for the creation of "bidms account" and dedicated site in the [bidms.dap.edu.ph](http://bidms.dap.edu.ph).

9. Following the existing safety protocols of DAPCC-Tagaytay due to COVID-19 Pandemic, **Site Visit** will be done on **08 Nov 2022 (Tue), 10:00AM to 12:00NN at DAPCC-Tagaytay** and must be coordinated in advance through the BAC Secretariat. Prospective bidders are encouraged to bring their technical personnel during the site visit and only at the maximum of three (3) persons per bidder.
10. The **dap** will hold a hybrid Pre-Bid Conference on **08 Nov 2022 (Tue), 01:30PM** via Google Meet Platform and face-to-face which shall be opened to all interested Bidders upon formal request through the BAC Secretariat. The face-to-face Pre-Bid Conference will also be held at **DAP Conference Center, Tagaytay City**. For those representatives that will be attending via Google Meet, requests shall be coursed through email at [dapbacsec@dap.edu.ph](mailto:dapbacsec@dap.edu.ph) and an invitation link will be then provided for at most three (3) email addresses per On-line Bidder.
11. In compliance with GPPB Resolution Nos. 09-2020 and 12-2020, the DAP will only accept submission of electronic-Bids which must be duly uploaded and received by the Bids and Awards Committee (BAC) Secretariat, through the designated [bidms.dap.edu.ph](http://bidms.dap.edu.ph) secured account on or before **29 Nov 2022 (Tue)** and not later than **10:00AM**. All e-bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18**.
12. Bid opening shall be on **29 Nov 2022 (Tue) at 10:00AM** via Google Meet Platform. Electronic-bids will be opened in the presence of the bidders' authorized representative/s who are authorized to attend the proceedings. **LATE BIDS SHALL NOT BE ACCEPTED**.
13. **The dap reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time in accordance with the provisions of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.**

14. For further information, please refer to:

**RODEL DV. CASTILLO**

*Acting Director, BAC Secretariat Division*

**development academy of the philippines**

G/F DAP Bldg., San Miguel Avenue, Pasig City 1600

P.O. Box 12788 Ortigas Center, Pasig City 1600 Philippines

*Telephone No.* : (632) 8631-0921 loc. 133

*BAC Secretariat email* : [dapbacsec@dap.edu.ph](mailto:dapbacsec@dap.edu.ph)

*Website address* : <http://www.dap.edu.ph>

15. You may visit the following websites:

**For downloading of Official Bidding Documents:** <https://www.dap.edu.ph/invitation-to-bid/>

**For online bid submission:** <http://bidms.dap.edu.ph/page/>

Issued this 24<sup>th</sup> day of October 2022.

For the **dap** Bids & Awards Committee 1:



Digitally signed by De Armas  
Monina Agrifina Reyes  
Date: 2022.10.21 13:40:50  
+08'00'

**MONINA A.R. DE ARMAS**

Vice-Chairperson, BAC 1

>> Nothing Follows <<