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Catalogue

Directory

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Pending Task | Notices | Award Notices

Friday, September 2, 2022 03:29 PM

Kevin Sambrano

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Bid Notice Abstract

Request for Proposal (RFP)

Reference Number 8980115

Procuring Entity DEVELOPMENT ACADEMY OF THE PHILIPPINES

Title 1 Lot Accommodation – Rooms, Venue, and Meals (401991-2)

Area of Delivery Cebu

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Solicitation Number:	401991-2	Status	In-Preparation
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Hotel and Lodging and Meeting Facilities	Date Published	05/09/2022
Approved Budget for the Contract:	PHP 347,000.00	Last Updated / Time	02/09/2022 3:27 PM
Delivery Period:		Closing Date / Time	08/09/2022 10:00 AM
Client Agency:			
Contact Person:	Kevin Barcarse Sambrano Admin Assistant San Miguel Ave., Pasig City Metro Manila Philippines 1600 63-02-6310921 Ext.109 63-- kevinbsambrano@gmail.com		

Description

18th Advanced Course on Regulatory Impact Assessment in Visayas - Cebu City
Venue and Meals Requirements:
Location: Cebu City
Date of event: 10-14 October 2022 (5 days, live-out)
Time: 8:00am-5:00pm

Function Room: Can accommodate 40-60 pax
Free use of 1 conference room. The need of spacious venue for workshop and the possibility to increase the number of participants from the guaranteed pax of 40.

Meals: AM/PM Snacks and Managed Buffet Lunch
10-14 Oct. 2022 (5 days)
40 pax Guaranteed pax of 40

Room Accommodation - 9-14 Oct 2022 (5 nights)
Check-in: 9 Oct 2022 / Check-out 14 Oct 2022
2 rooms Double accommodation with free breakfast for MGR team & documenter
1 room Single accommodation with free breakfast for RP
for total of 5 pax, 1 male & 4 females: 1 RP, 1 Documenter, and 3 MGRP team for 5 nights (please note that if complimentary room will be approved no need to include the cost in the total amount of the contract)

Transportation Services: 1 van & 1 car
2 days From Airport to Hotel (vise versa -2 days service)

1 van for 1 RP & 3 mgrp team with their luggages and training equipment and 1 car for Documenter (she has different flight schedule)

Inclusions:

- Complimentary use of function room; Use of audio visual equipment
- 1 LCD projector w/ 1 screen, 1 podium, at least 3-4 microphones, Basic PA system
- Set-up requirement: Round table 8 pax/table
- Registration & documenter table ; complimentary parking
- free wi-fi connection ; pencil, pads and mints
- Free flowing coffee, hot tea, and purified water
- use of hotel amenities
- 1 complimentary 1 round drink (iced tea or juice)
- complimentary room/s for double accommodation for project team for 5 nights

Note: To request that cancellation or rebooking will be allowed in the light of alert declaration.

Inclusive of VAT (12%)

Created by Kevin Barcarse Sambrano

Date Created 02/09/2022

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