



## INVITATION TO BID

for

### “ONE (1) LOT SECURITY SERVICES FOR DAP FACILITIES IN PASIG CITY AND TAGAYTAY CITY”

*per Invitation to Bid No.: IB22-400818-05*

1. The **Development Academy of the Philippines (DAP)** intends to apply the sum of **SEVEN MILLION FIVE HUNDRED PESOS ONLY (P7,500,000.00)** being the Approved Budget for the Contract (ABC) from its **Corporate Operating Budget for FY2022** for “ONE (1) LOT SECURITY SERVICES FOR DAP FACILITIES IN PASIG CITY AND TAGAYTAY CITY” per Invitation to Bid No.: **IB22-400818-05**. **Bids received in excess of the ABC shall be automatically rejected at bid opening.**
2. The **DAP** now invites bids for the above Project. Delivery of the Services is required for Twelve (12) months after the receipt of the Notice to Proceed. **Bidders should have completed, within the last five (5) years, at least two (2) similar contracts and the aggregate contract amounts should be equivalent to at least fifty percent (50%) of the ABC; and that the largest of these similar contracts must be equivalent to at least twenty-five percent (25%) of the ABC for this Project.** The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. The Prospective Bidders may obtain further information about the Bid Documents thru this email [dapbacsec@dap.edu.ph](mailto:dapbacsec@dap.edu.ph) from Monday to Friday, 9:00AM to 4:30PM.
5. A complete set of electronic Official Bidding Documents (OBD) and the Bidding Forms may be acquired by interested Bidders on **25 August 2022 (Thu) to 23 September 2022 (Fri)** from 09:00AM to 04:30PM, for a non-refundable OBD fee of **SEVEN THOUSAND PESOS (P7,000.00)**, pursuant to the latest Guidelines issued by the GPPB.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the DAP. In order for bidders to participate, they shall pay the cost of the OBD not later than the scheduled Submission and Opening of the e-Bids.

6. Interested bidders must make payment to:

Account Name:	Development Academy of the Philippines
Account Number:	0671-0105-40
Bank:	Landbank of the Philippines
Branch of Account:	Pasig Capitol Branch

A copy of proof of payment must be emailed to DAP's Finance Department at: [cashtreasury@dap.edu.ph](mailto:cashtreasury@dap.edu.ph) and copy furnish [dapbacsec@dap.edu.ph](mailto:dapbacsec@dap.edu.ph) for the issuance of Official Receipt (OR) and the BAC Secretariat will provide assistance to the On-line Bidder for the creation of "**bidms account**" and dedicated site in the [bidms.dap.edu.ph](http://bidms.dap.edu.ph).

7. The DAP will hold a Pre-Bid Conference on **06 September 2022 (Tue), 10:00AM** via Google Meet Platform which shall be opened to all interested Bidders upon formal request through the BAC Secretariat. Requests shall be coursed through email at [dapbacsec@dap.edu.ph](mailto:dapbacsec@dap.edu.ph) and an invitation link will be then provided for at most three (3) email addresses per On-line Bidder.
8. In compliance with GPPB Resolutions Nos. 09-2020 and 12-2020, all Electronic-Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat, through the designated "**bidms account**" on or before **27 September 2022 (Tue)** and not later than **09:30AM**. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause14. **LATE BIDS SHALL NOT BE ACCEPTED.**
9. Bid opening shall be on **27 September 2022 (Tue), 10:00AM** via Google Meet Platform. Electronic-bids will be opened in the presence of the bidders' authorized representative/s who are authorized to attend the proceedings, as evidenced by the Bidders' Notarized Letter of Authorization (LOA). The **Authorized Representative** is a person who has been authorized by the company's owner, board, or management, and via a notarized document, to represent the company, to ask questions, answer questions, and make decisions on behalf of the company during the bid opening.
10. The **DAP** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time in accordance with the provisions of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**RODEL DV. CASTILLO**

*Acting Director, BAC Secretariat Division*

Development Academy of the Philippines

3F DAP Bldg., San Miguel Avenue, Pasig City 1600

P.O. Box 12788 Ortigas Center, Pasig City 1600 Philippines

Telephone No. : (632) 8631-0921 loc. 133


BAC Secretariat email : [dapbacsec@dap.edu.ph](mailto:dapbacsec@dap.edu.ph)  
Website address : <http://www.dap.edu.ph>

12. You may visit the following websites:

**For downloading of Official Bidding Documents:** <https://www.dap.edu.ph/invitation-to-bid/>  
**For online bid submission:** <http://bidms.dap.edu.ph/page/>

Issued this 25<sup>th</sup> day of August 2022 (Thu).

*For the DAP Bids and Awards Committee 2:*

  
**ALAN S. CAJÉS**  
Chairperson, BAC 2  
>>Nothing Follows<<