

Bid Notice Abstract**Request for Proposal (RFP)**

Reference Number 8918518
Procuring Entity DEVELOPMENT ACADEMY OF THE PHILIPPINES
Title 1 Lot Accommodation – Venue, Rooms, Meals (401992)
Area of Delivery Davao Del Sur

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|--|---|------------------------------|---------------------|
| Solicitation Number: | 401992 | Status | Pending |
| Trade Agreement: | Implementing Rules and Regulations | Associated Components | 1 |
| Procurement Mode: | Negotiated Procurement - Small Value Procurement (Sec. 53.9) | Bid Supplements | 0 |
| Classification: | Goods | Document Request List | 0 |
| Category: | Hotel and Lodging and Meeting Facilities | Date Published | 12/08/2022 |
| Approved Budget for the Contract: | PHP 260,000.00 | Last Updated / Time | 11/08/2022 4:14 PM |
| Delivery Period: | | Closing Date / Time | 16/08/2022 10:00 AM |
| Client Agency: | | | |
| Contact Person: | Kevin Barcarse Sambrano Admin Assistant San Miguel Ave., Pasig City Metro Manila Philippines 1600 63-02-6310921 Ext.109 kevinbsambrano@gmail.com | | |

Description

19th Advanced Course on Regulatory Impact Assessment in Mindanao - Davao City
 Venue and Meals Requirements:
 Location: Davao City
 Date of event: 07-11 November 2022 (5 days, live-out)
 Time: 8:00am-5:00pm

Function Room: Can accommodate 40-50 pax
 Free use of 1 conference room. The need of spacious venue for workshop and the possibility to increase the number of participants from the guaranteed pax of 30.

Meals: AM/PM Snacks and Buffet Lunch
 30 pax Guaranteed pax of 30

Room Accommodation
 1 room Double Accommodation with free breakfast
 1 room Triple Accommodation with free breakfast
 for 5 MGRP Team for 4 nights

Inclusions:
 - Complimentary use of function room; Use of audio visual equipment
 - 1 LCD projector w/ 1 screen, 1 podium ; at least 3-4 microphones, Basic PA system
 - Set-up requirement: Round table 8 pax/table
 - Registration & documenter table ; complimentary parking
 - free wi-fi connection ; pencil, pads and mints

- Free flowing coffee, hot tea, and purified water
- use of hotel amenities
- 1 complimentary 1 round drink (iced tea or juice)
- complimentary room/s for double accommodation for project team for 3 nights

Note: To request that cancellation or rebooking will be allowed in the light of alert level declaration.

Proposal should be vat-inclusive

Created by Kevin Barcarse Sambrano

Date Created 11/08/2022

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